

## **Staff Development Manager – Job Description Summary**

Responsible for managing and directing the employees and activities of the Staff Development Department; provides specific skill training, programs, classes, and other learning opportunities to create confident and competent employees.

The complete job description covers the following topics:

- Essential duties and responsibilities
- Supervisory responsibilities
- Performance standards
- Qualification requirements
- Education and experience
- Language skills
- Mathematical skills
- Reasoning ability
- Other skills and abilities
- Physical demands
- Work environment